



ALCOHOL USAGE POLICY

Alcohol use in the Arts of the Pamlico facility is permitted under the following guidelines and policies:

- Renter shall procure Host Liability Insurance Coverage naming Renter as insured party and Arts of the Pamlico as an additional insured party in a minimum amount of \$1,000,000. Coverage shall coincide with Renter's use dates. Proof of insurance coverage must be provided to Arts of the Pamlico at least two (2) weeks prior to the event. The name on the insurance policy should be the name of the Renter as it appears on the Lease Agreement.
- General Liability Insurance may be required at the discretion of the Arts of the Pamlico management for a given event. If such coverage is required, Renter agrees to provide a general liability policy naming Renter as insured party and the Arts of the Pamlico as an additional insured party; covering claims for injuries, death, and/or property damage arising out of use of the premises by Renter in a minimum amount of \$1,000,000 and such terms as the Arts of the Pamlico management may approve. Said coverage shall coincide with Renter's use dates.
- By state law individuals may not charge for attendance, meals or refreshments if alcohol is being served without permission.
- If spiritous liquor or fortified wines are served, a Limited Special Occasion Permit is required by the state of North Carolina. This permit is available to individuals, non-profit organizations and political parties for a fee of \$50. The completed application with fee and required documentation must be submitted to the ABC Commission no later than 30 days prior to your function to allow time for processing. A copy of the permit must be filed with Arts of the Pamlico management and be displayed where the alcohol is being served. The permit may be found online at <https://abc.nc.gov/Permit/ApplyLSO> or by calling (919) 779-0700.
- Renter shall control the method of delivery to participants to ensure no underage or intoxicated persons are served alcohol.

I have read and agree to the Arts of the Pamlico's Alcohol Usage Policy and understand that failure to follow these guidelines and policies will result in a forfeit of the full Security Deposit.

Renter's Signature

Date

Renter's Printed Name

Date of Rental